



YAYASAN GRIYA WINAYA GARUT

INSTITUT PENDIDIKAN INDONESIA

Jalan Terusan Pahlawan No.32 Sukagalih - Tarogong Kidul, Garut

Telp. (0262) 233556 Fax. (0262) 540469 Kode Pos : 44151

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REGULATION
OF THE RECTOR OF INSTITUT PENDIDIKAN INDONESIA GARUT
NUMBER 939/IPI.R/SK.KL/XII/2023

CONCERNING
THE ACADEMIC INTEGRITY POLICY
AT INSTITUT PENDIDIKAN INDONESIA GARUT

RECTOR OF INSTITUT PENDIDIKAN INDONESIA GARUT

- Considering :
- a. That academic integrity is one of the fundamental principles in the field of education that must be maintained and consistently implemented at all levels of the institution;
 - b. That to maintain and improve the quality of education, research, and community service at Institut Pendidikan Indonesia Garut (IPI Garut), clear guidelines are needed concerning academic integrity;
 - c. That good academic integrity will support the creation of a transparent, objective, and credible academic environment, and ensure that academic works meet high ethical standards and quality;
 - d. That based on internal evaluation and discussions, it is necessary to establish a policy regarding academic integrity that includes the areas of education, research, and community service at IPI Garut;
 - e. Based on considerations in points a, b, c, and d, it is necessary to establish the Decree of the Rector of Institut Pendidikan Indonesia Garut concerning the Establishment of Academic Integrity Policy at Institut Pendidikan Indonesia Garut.

- In View of :
1. Law No. 12 of 2012 on Higher Education
 2. Law No. 20 of 2003 on the National Education System
 3. Government Regulation No. 4 of 2014 on the Implementation of Higher Education and University Management
 4. Minister of Research, Technology, and Higher Education Regulation No. 53 of 2023 on Higher Education Quality Assurance
 5. Amendments to the Minister of Education and Culture Regulation No. 96 of 2013 on the National Education Standards Agency
 6. Decree from the Ministry of Research, Technology, and Higher Education No. 635/KPT/I/2017, which changed the status of STKIP Garut to Institut Pendidikan Indonesia (IPI).
 7. Articles of Association and Bylaws of the Griya Winaya Garut Foundation
 8. Statute of Institut Pendidikan Indonesia Garut
 9. ISO 9001:2015 Quality Manual of IPI Garut



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HAS DECIDED

- To Stipulate :
- First : The academic integrity policy in the fields of education, research, and community service at Institut Pendidikan Indonesia Garut.
- Second : The Academic Integrity Policy, as mentioned in the First dictum, is regulated in the following articles:

Article 1 Scope

This policy applies to all members of the IPI Garut academic community, including students, lecturers, researchers, and all other academic staff involved in education, research, and community service.

Article 2 Principles of Academic Integrity

1. **Honesty:** Every individual at IPI Garut must uphold honesty in completing academic tasks, including education, research, and community service.
2. **Trust:** All academic works and research data must be accepted with the belief that they are produced with full integrity.
3. **Fairness:** All students and academic staff must be treated fairly in the collection, preparation, and evaluation of academic works and research results.
4. **Respect:** Every individual must uphold dignity and honor in performing academic tasks.
5. **Responsibility:** All parties are responsible for the results of their academic work and actions.
6. **Determination:** All parties must maintain academic integrity in facing challenges.

Article 3 Types of Academic Integrity Violations

Based on the Minister of Education and Culture Regulation No. 39 of 2021, types of academic integrity violations include:

1. **Plagiarism:** Using others' ideas, works, or findings without appropriate acknowledgment.
2. **Fabrication:** Creating data or information that does not exist.
3. **Falsification:** Modifying or altering data or information with the intention to deceive or conceal facts.
4. **Multiple Submission:** Submitting previously submitted academic work or data for the same purpose without clear permission.
5. **Unlawful Authorship:** Claiming authorship or contribution to academic work without legitimate contribution.



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6. **Conflict of Interest:** Using one's position or authority for personal or unauthorized third-party gain.

Article 4 Education

1. Students are required to write academic works (theses, dissertations) while maintaining academic integrity, including avoiding plagiarism and other dishonest actions.
2. Lecturers must serve as role models in maintaining academic integrity by providing fair and objective assignments and exams and not engaging in actions detrimental to students.
3. Violations of this policy in education will result in academic sanctions according to the applicable regulations at IPI Garut.

Article 5 Research

1. Researchers at IPI Garut must conduct research following ethical research guidelines, including respecting copyrights, avoiding plagiarism, and presenting accurate data.
2. Every research proposal and result must be accompanied by clear, transparent, and accountable reports.
3. Violations in research, such as plagiarism, data manipulation, or other research ethics violations, will result in administrative or academic sanctions according to the applicable regulations.

Article 6 Community Service

1. Community service activities conducted by lecturers, students, or other educational staff must prioritize honesty and transparency in reporting activity results.
2. Every community service report must be accompanied by valid data, accountable results, and relevance to community needs.
3. Violations of integrity in community service will result in administrative sanctions according to the applicable regulations.

Article 7 Reporting Academic Integrity Violations

1. Reporting:
 - a. Every academic community member can report suspected academic integrity violations to the relevant authority at IPI Garut, including lecturers, students, or other educational staff.
 - b. Reports can be made directly to the Academic Committee Team.
2. Examination Procedure:
 - a. Upon receiving a report, the Academic Monitoring Team will conduct an independent and objective examination.



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- b. The examination involves collecting relevant evidence, hearing from the reported party, and involving relevant parties in the process.
3. Decision and Sanctions:
 - a. If a violation is proven, sanctions will be imposed based on the level of violation, ranging from a warning to the cancellation of tasks, exams, or academic works.
 - b. Reporting and decisions will be communicated transparently to the concerned parties according to the applicable regulations.

Article 8

Development and Enforcement of Academic Integrity

1. IPI Garut must develop and establish internal regulations regarding academic integrity.
2. Socialization of this policy will be conducted periodically to ensure the academic community's understanding of the importance of academic integrity.
3. The university will provide a transparent reporting mechanism for academic integrity violations, with investigations conducted by a team formed by the senate or designated body.
4. The university is committed to introducing the values of academic integrity in all Tri Dharma activities (education, research, and community service).

Article 9

Socialization and Supervision

1. Supervision of academic integrity policy implementation will be carried out by the Academic Committee Team at IPI Garut.
2. All members of the academic community are expected to actively contribute to maintaining and implementing this policy in every aspect of academic activities at IPI Garut.

Article 10

Conclusion

This policy will be effective from the date of issuance and may be updated or revised as necessary to improve academic quality and integrity at IPI Garut.

Signed and sealed by the Rector of Institut Pendidikan Indonesia on December 27th 2023 in Garut

Dr. Nizar Alam Hamdani, M.M., M.T., M.Kom.